

# Meeting Your Customer Where They Are On Their Technology Journey

Jeff Pratt, Commerce Experience Practice Director, Verndale

LARGE COMPANY
CEO ROUNDT ABLE



#### Welcome to Verndale

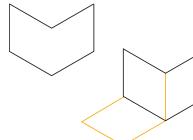
Digital experience agency purpose-built to enable business momentum through technology, data, and design.

- Experts in digital transformation, business growth, & longterm success
- Established in 1998 with 250+ full-time employees
- Headquartered in Boston, Massachusetts with offices and teams in Los Angeles, Minneapolis, and Latin America
- Sitecore (Platinum) | Optimizely B2B (Partner of Year)



**Jeff Pratt**Commerce Practice Director, Verndale

- Digital Strategy / Commerce Practice Director -Verndale's B2B & B2C commerce clients
- Over 18 years of helping B2B/B2C companies develop digital experiences and transformational programs
- Currently 25+ active B2B Distributor relationships



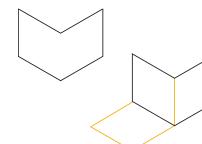


### Agenda

- Overview of Strategy Development Framework
- Review of Holistic 'Foundational' Strategic Planning
- Commerce Metrics Framework
- Considerations and Trends in Digital Commerce
- Discussion / Q & A

#### **Objectives**

- Assessment of **Digital Commerce Strategy** positioning
- Use of Commerce Metrics to assess digital opportunities
- **Technical Roadmap** to support today & position tomorrow





#### Discovery: Strategy Phase



#### Planning Worksheet for Meeting Your Customers Where They Are on Their Digital Journey

To know where your business needs to go and how you'll get there, you first need to know where you are today.

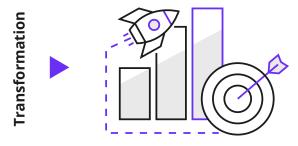
Developing a clear and informed data-driven digital strategy is a critical and foundational first step to establishing a unified framework to align your business with customer needs. This worksheet will guide you through a framework to highlight priorities, gaps, challenges, and opportunities using the first phase of our proven model called Discovery. The Discovery phase will help you confirm capabilities, prioritizations, and roadmap phases for a holistic digital strategy.

Walk away with a tool against which you and your organization can make decisions, understand what's relevant, know where you should advance, and pinpoint which capabilities are just "shiny objects" that bring little value so you can maximize the ROI of your technology investments.

1	Business Model, Goals & Strategy	Clear & Agreed upon Business Goals, Strategies and related Metrics – Big Picture Vision with specific measures.
2	Customer Lifecycle	(OUTSIDE-IN) Defined important Customer/User types, roles, and their goals across both the acquisition and retention cycles – Organizational engagement aligned and validated through Customer-direct information
зА	Marketing	(INSIDE-OUT) '1:Many' relationships, driving growth, targeting and presenting of products, services and brand value with metrics – What we believe about your segment and alignment to our value-add offerings and partnership
3B	Sales	'1:1' client specific solutions, needs & operational alignment – Aligned to all touch-points / Omni-Channel. Sales team needs to be engaged and inform the 'tribal knowledge' upon which to build the most valuable experiences
4	Suppliers	Suppliers as partners, users & contributors – alignment across objectives, digital strategies, capabilities, & assets – Secure the optimal position and partnership with suppliers to embrace and drive digital synergy
5	Admin & Operations	Internal roles, responsibilities, and process flows across the full spectrum of digital, operational and logistical capabilities – Clear-eyed assessment of promaturity and digital readiness to automate and drive experiences
6	Technical Architecture, Data & Standards	Technical vision, strategies and architecture – informing prioritization, to & data governance – Establish value and relationships across holistic of confirming standards, security, compliance, & implementation roads
	Functional Requirements	Comprehensive organization of all inputs gleaned from all activit aligned to multi-year roadmap
	Program Governance	Program / Project delivery goals, roles and support aligning stakeholders, partners, 3rd party resources, & dependenci program Governance aligned to the larger business framework to a cess

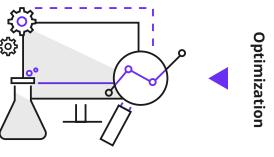


#### **End-to-End Solutions**









#### **Discovery**

Business Strategy
Commerce Strategy
Data Strategy inc. MDM
Market Research
UX Research & User Testing
Customer Journey Mapping
Technology Assessment
Prioritized Roadmap
Governance Planning

#### Design

Visual Design
User Experience
Information Architecture
Technical Design
Research & Testing
Content Strategy
Copywriting
Accessibility & Compliance

#### **Build**

Platform Implementations
Technology Integrations
Infrastructure & Cloud
Commerce Technologies
Product Data Services / PIM
Data Science & Analytics
Digital Marketing Enablement
Quality Assurance

#### Optimize

Technology Enhancements
Design & UX Services
Application Development
Digital Marketing
Experimentation
Data & Analytics Services
Cloud Hosting
24/7/365 Help Desk



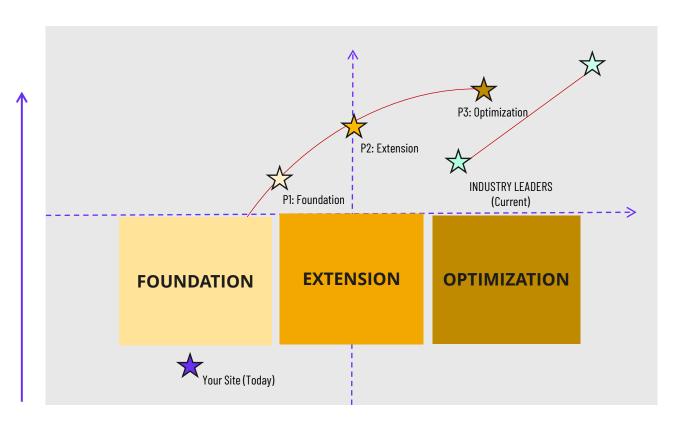
### End-Game: Strategic Prioritized & Phased Roadmap

#### Industry Leading Capabilities (What)

- Self- / Assisted- Service
- Capabilities & Features
- Omni-Channel Alignment

Digital Features and Optimization

- Efficient & Accurate
- Unique 'Digital Only'



Brand Experience Optimization (UX)

## Industry Leading Experience (How)

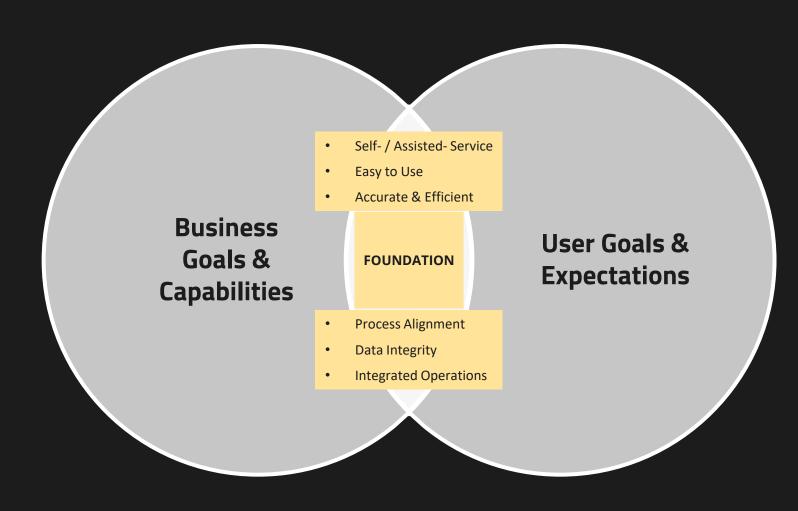
- Intuitive/Easy to Use
- Engaging & Interactive
- Relevant & Personalized
- Omni-Channel Alignment
- Unique 'Digital Only'



## Foundational Digital Strategy



## Digital Transformation Strategy





## Customer Experience Aligned To Business

"The sales department isn't the whole company, but the whole company had better be the sales department."

**Philip Kotler** 



Where are we today?

**Current State Understanding** 

Where are we going?

Strategy / Vision Development

How/when will we get there?

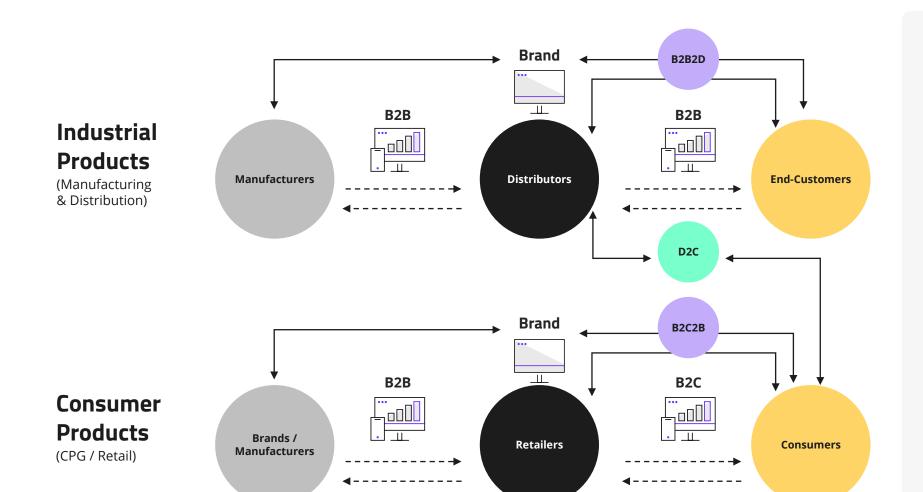
Prioritized & Phased Implementation



Business Model, Brand, Goals & Strategies



## **Business Model & Strategies**



#### **Primary**



#### **Expansion**





## Digital/Commerce Users are not created equal: B2B VS B2C

#### B<sub>2</sub>B

- Business to Business
- Customer is often not the end-product user
- Buying is a job/task that needs to be done
- Purchasing is done with company funds/parameters
- Buying is repeated often for a set of defined products
- Pricing / Discounts reflect diverse contracts / negotiations



#### B<sub>2</sub>C

- Business to Consumer
- Customer is the end user or gift-giver
- Shopping is often a fun and enjoyable experience
- Purchasing is done with personal funds
- Buying is occasional and often the culmination of new product exploration
- Pricing / Discounts drives from universal base price

Yes, B2B Buyer's expect B2C-like experiences – but often with different operating goals and expectations.

Get focused and clear about YOUR users and meet THEIR needs as the center-point of Digital Excellence.

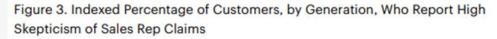


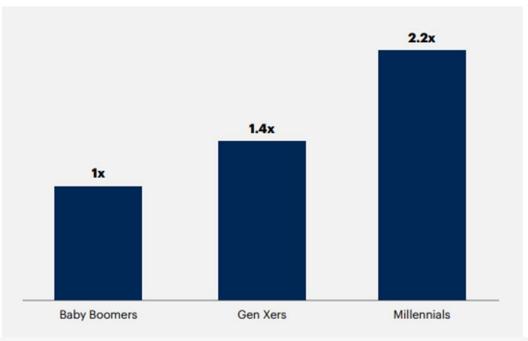
between suppliers and

#### GENERATIONAL TRENDS TO DIGITAL ACROSS B2B SALES

#### Gartner

Digital Self- or Assisted-Service is increasingly the choice of younger generations.

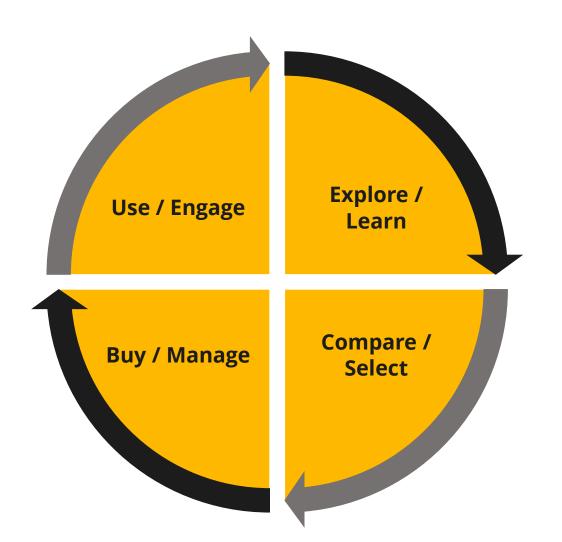




Gartner: 5 Ways the Future of B2B Buying Will Rewrite the Rules of Effective Selling



## **Customer Life Cycle**









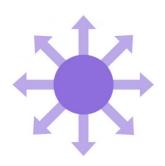
#### Outside-In

- Who are your users
- What are their goals/needs
- Self- and Assisted- Service
- Omni-Channel Alignment
- Expectations & Performance



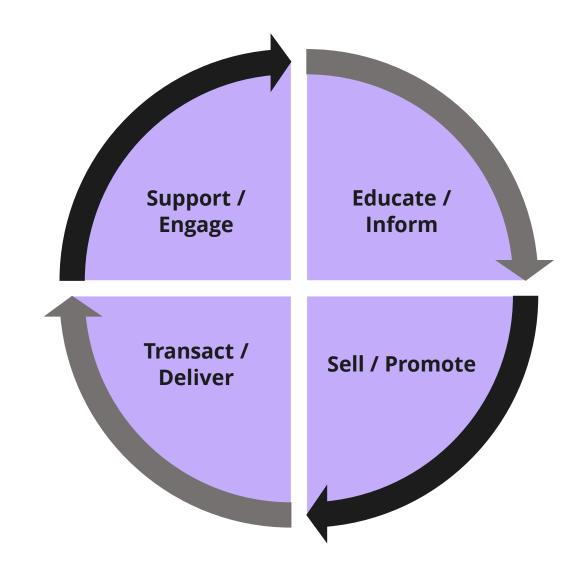


## Marketing / Internal Lifecycle



#### **Inside-Out**

- Who are Internal Users
- What are their Goals
- Self- and Assisted-Service
- Omni-Channel Alignment
- Expectations & Performance







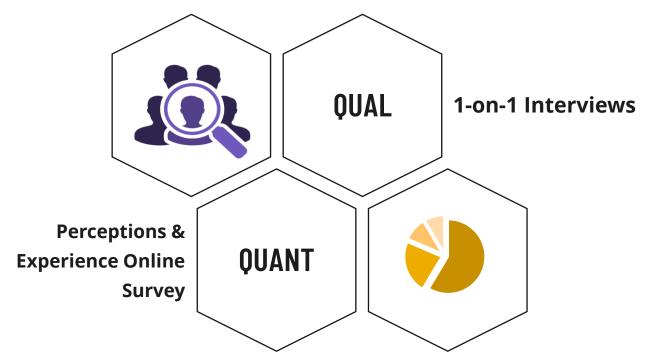




Suppliers

Customer Lifecycle

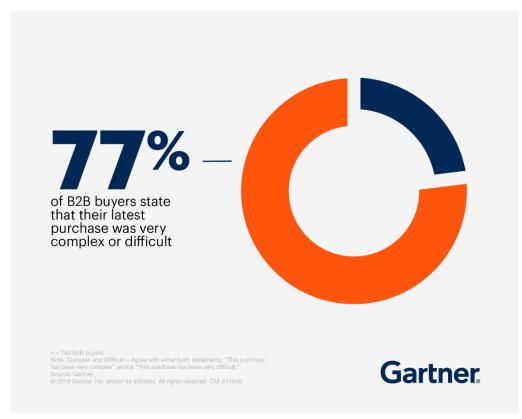
Conduct a two-pronged insight plan designed against our VOC/VOS objectives. The qualitative discussions enabled us to delve deeper into areas of interest while the quantitative survey will deliver a larger and more stable data set of responses.





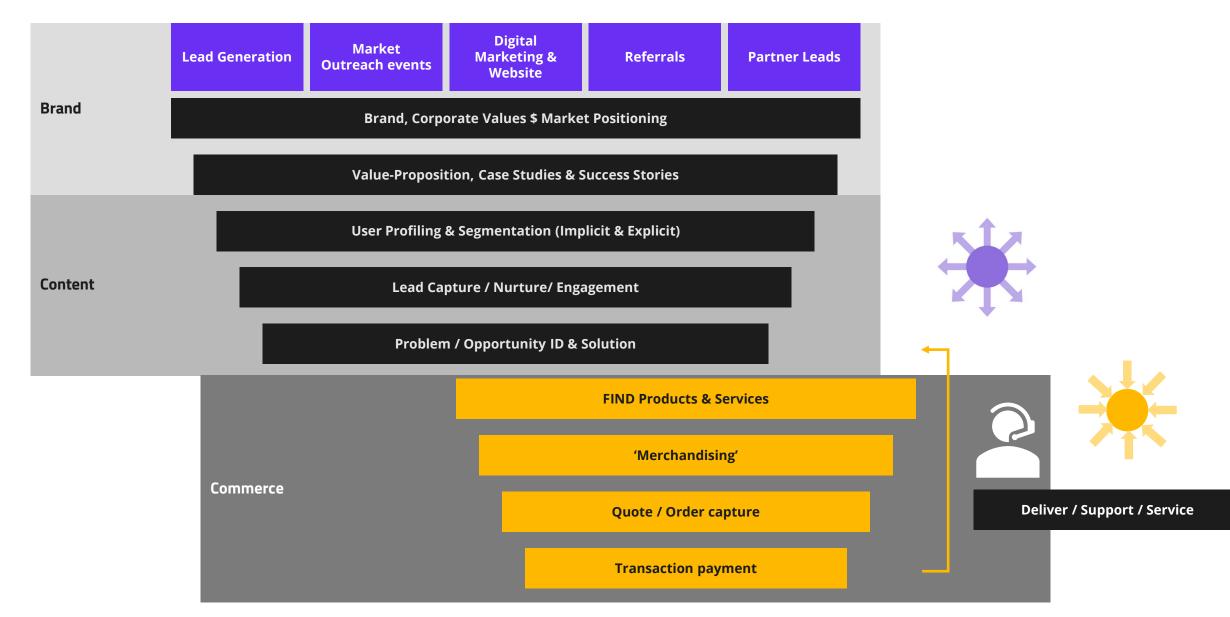
### Gartner's 'FUTURE OF B2B SELLING' (2020)





## **Integrated Commerce Experience**



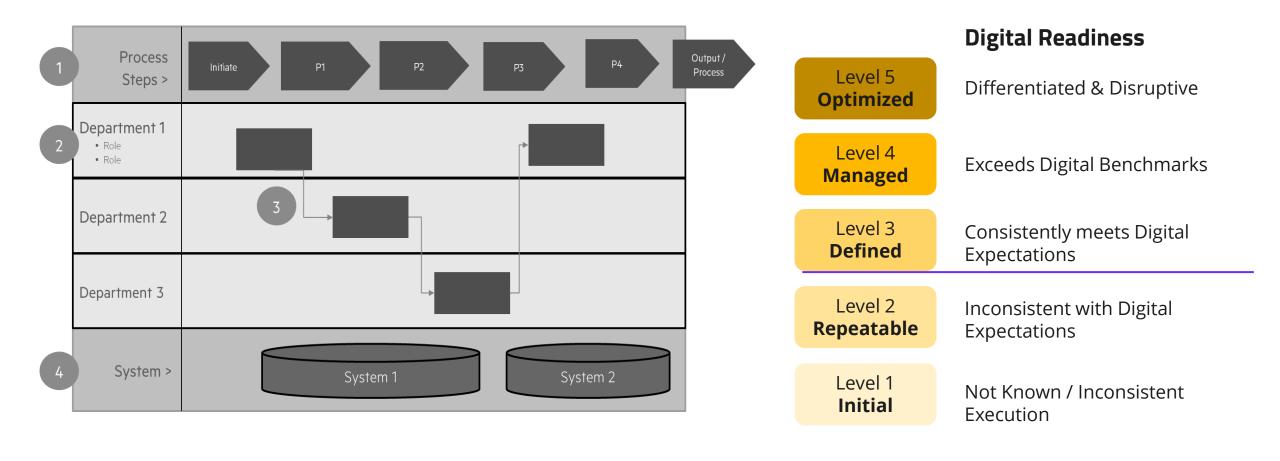




## **Administration & Operations**

Administration & Operations

Are we ready to set and deliver to expectations within a Customer Self- and Assisted-Service model?



## Administration & Operations (example)





	Administratio	n
	& Operation:	s
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					CRAWL	WALK	RUN
Process Name	Department(s)	System(s)	Maturity	Digital Readiness	Phase I	Phase II	Phase III
			1 5	1 5		Planned Capability by Phase	
Leads & Prospects (Sales)	<ul><li>SALES</li><li>Inside</li><li>Outside</li><li>Specialist</li><li>MARKETING</li></ul>	• CRM (TDF)	2	2	<ul> <li>Lead Capture to CRM(Who)</li> <li>Enhance Opportunity Profiling to CRM (What)</li> </ul>	Sync online / offline     Activities between Web a,     Marketing, CRM, etc. (Omni-Channel)	Increase Dynamic Experience     / Lead Nurture Profiling     (Hyper Personalization)
Customer / Account Creation	<ul><li>SALES</li><li>FINANCE (A/R)</li><li>HCIS</li></ul>	• CRM (TDF) • ERP (SX.e)	2	2	<ul> <li>Online Credit App form (Web Form &amp; Integrate TDF)</li> <li>Site 'Admin' to manage Web-Users (Client controlled / HS supported)</li> <li>Sync Web Access Roles w/ TDF Contacts &amp; SX.e if Customer</li> <li>AR inquiries to 'My Account'</li> </ul>	<ul> <li>Interface with digital credit services</li> <li>Customer-level use of Budget allocation/purchasing limits</li> <li>AR transactions (payments, etc.)</li> </ul>	Integrate other financial digital enhancements
Pricing / Contract	• SALES • HCIS	• ERP (SX.e)	3	4	<ul> <li>Integrate to CRM/ERP for appropriate pricing on all items (Default, Matrix &amp; 'Your')</li> </ul>	<ul> <li>Product / Service Categories         Pricing / Incentives tied to         Sales Growth plan, etc. (?)     </li> <li>Configurated pricing</li> </ul>	• TBD
Campaigns & Promotions	<ul><li>PSM</li><li>MARKETING</li><li>SALES</li><li>SUPPLIERS</li></ul>	<ul><li>ERP (SX.e)</li><li>CRM (TDF)</li><li>BI (SQL)</li></ul>	3	3	<ul> <li>Hub-Spot integration with email campaigns</li> <li>Content mgt for promotional materials</li> <li>Contact data integrity</li> <li>Integrate event mgt</li> </ul>	<ul> <li>Review Digital align</li> </ul>	ment in Admin Section
Account Profile & Review	<ul><li>SALES</li><li>MARKETING</li><li>CSR</li></ul>	<ul><li>ERP (SX.e)</li><li>CRM (TDF)</li><li>?</li></ul>	3	3	<ul> <li>Establish segment profiling for all customers</li> <li>Align Sales to Marketing campaigns / relevance</li> </ul>	Track digital engagement of non-core categories – report to SALE & boost campaigns/promotions	• TBD





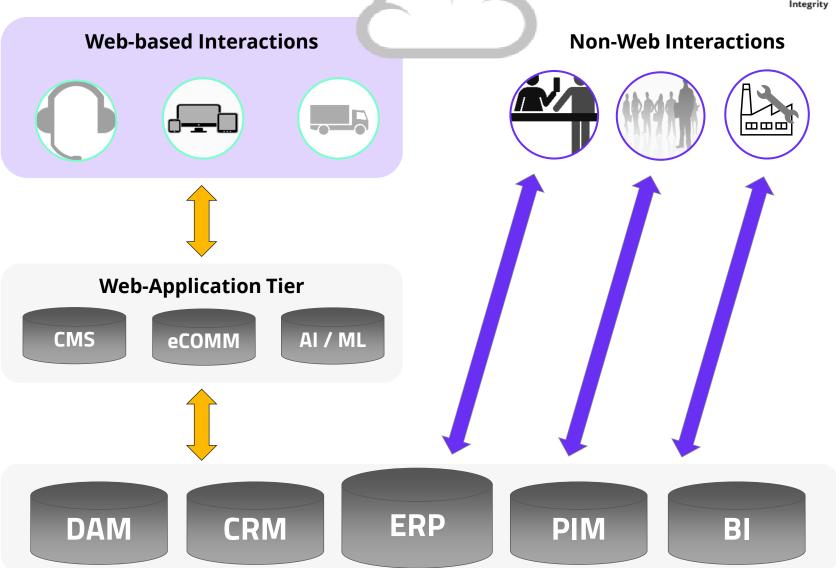
Technology & Data Integrity

## Omni-Channel Technical Architecture

Technical Strategy: Support Today / Position for Tomorrow

Aligns digital and non-digital interactions through consistent user experience & optimized total cost of ownership

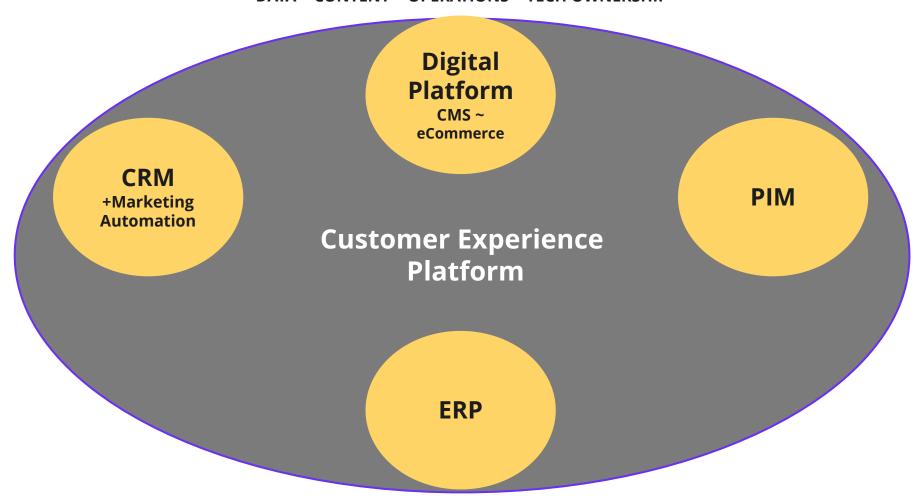
- Clear Data Systems of Record
- Omni-Channel Alignment
- 'Real Time' / 360 Information
- Phased Implementation as necessary
- Enhanced by migration to Cloud





## Omni-channel: 'Takes a Village' of systems & data

CAPABILITIES ~ ADMINISTRATION ~ INTEGRATION DATA ~ CONTENT ~ OPERATIONS ~ TECH OWNERSHIP





## Manage Your B2B Program: Phased Business Impact

F	OUNDATION - PHASE 1	EXTENSION – PHASE 2	OPTIMIZATION – PHASE 3		
STRATEGIES	<ul> <li>Establish Digital Strategy &amp; Governance</li> <li>Select Core Systems, Data Model &amp; Integration</li> <li>Update Site Design &amp; Baseline Marketing Capability</li> <li>Increase Core Commerce &amp; Content Capabilities</li> </ul>	<ul> <li>Extend Internal User Groups (Sales &amp; CSR)</li> <li>Expand CRM integration &amp; User Profile interactions</li> <li>Global &amp; Channel Extension</li> <li>Enhance Global Technical Performance &amp; Availability</li> </ul>	<ul> <li>Aggressive Digital Marketing Plan</li> <li>Dynamic Engagement ~ Channel Expansion</li> <li>Global Brand Experience Alignment</li> <li>Trade Show &amp; Event Experience Management</li> </ul>		
REVENUE PLAN	\$	\$\$\$	\$\$\$\$\$		
	Rela	tive Investment Allocation			
CUSTOMER EXPERIENCE	\$\$	\$\$\$	\$\$\$\$		
DIGITAL MARKETING	\$\$	\$\$\$	\$\$\$\$\$		
PROCESS ALIGNMENT	\$\$\$	\$\$\$	\$		
TECHNOLOGY	\$\$\$\$\$	<b>\$\$\$</b>	\$\$		



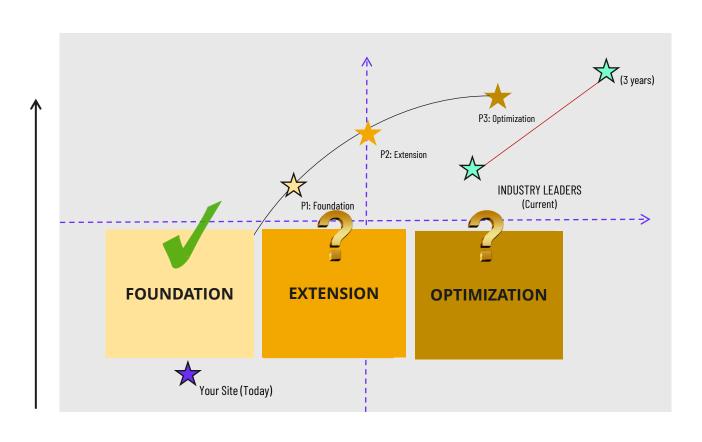
## Strategic Prioritized & Phased Roadmap

#### Industry Leading Capabilities (What)

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Digital Features and Optimization

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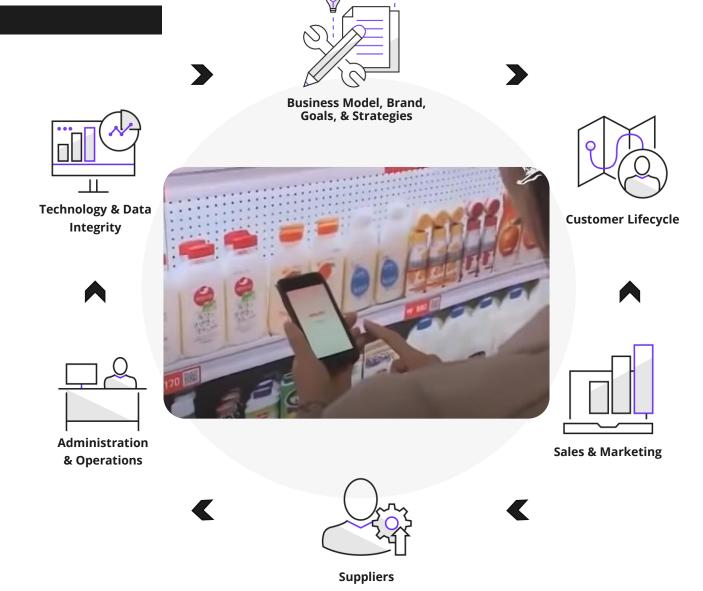
Industry Leading Experience (How)

- Intuitive/Easy to Use
- Engaging & Interactive
- Relevant & Personalized
- Omni-Channel Alignment
- Unique 'Digital Only'

Brand Experience Optimization (UX)



https://youtu.be/fGaVFRzTTP4





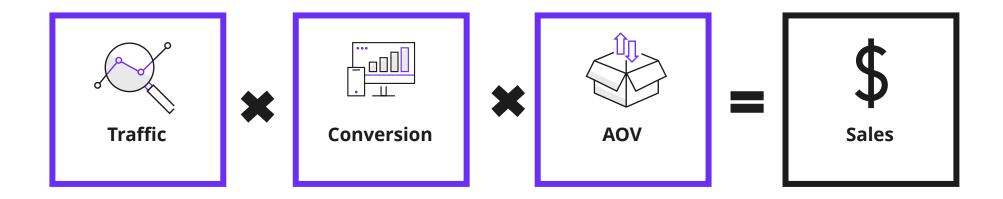
## Commerce Metrics as a Decision Framework





## **Commerce Metrics For Management & Governance**

#### **Revenue Growth**



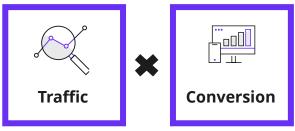
#### **Profit Protection**

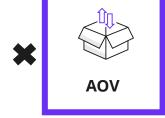




## **Commerce Metrics For Management & Governance**

#### **Revenue Growth**







#### **Profit Protection**



#### **USER TYPES**

- Prospects
- Customers
- Internal CSR/Sales
- Call Center
- Suppliers
- Warehouse
- Drivers

#### **DATA-DRIVEN FRAMEWORK TO INFORM**

- Priorities & Budgets
- ROI Assumptions
- Management & Reporting
- Extensions & Investments
- Unique & Disruptive Opportunities



## Commerce Goals, Metrics, and Data-Driven Management

Profile	Traffic	Conversion	AOV =	Revenue	Operating Cost	Profitability
Goals   Funnels   Analytics		Data-Driven Decision Making   AB & Variant Testing   Continuous Improvement   Closed-Loop Management				ement
	500k	8%	\$ 100.00	\$ 4M	Operating Margin	Bottom Line
User Segments	Drivers	Target CTA's	Quantify Increases	Revenue	Efficiency / Gains	Profits
<ul> <li>New Visitor</li> <li>Return Visitor</li> <li>Direct Customer</li> <li>In-Direct Customer</li> <li>Region</li> <li>Market / Industry</li> <li>Channel 'Type' (OEM, Dealer, End-Customer)</li> <li>User Roles (Admin, Engineer, Buyer)</li> <li>Internal Roles (CSR, Sales, Branch)</li> </ul>	<ul> <li>Digital Marketing</li> <li>Paid Advertising</li> <li>Links &amp; Partners</li> <li>Consolidated Web Properties</li> <li>Product Information, Specs &amp; Comparison</li> <li>My Account</li> <li>Log-In for Quotes, Orders, Re-Order, History &amp; Support</li> <li>Knowledge &amp; Resource Center</li> <li>Product Support</li> <li>Commercial Support</li> <li>Offline Directives</li> </ul>	<ul> <li>Product Downloads</li> <li>Request Information</li> <li>Lead Capture</li> <li>Web User Sign-up</li> <li>New Account Request</li> <li>Quote Request</li> <li>Order (In-Direct)</li> <li>Order (Direct)</li> <li>Log-In</li> <li>Re-Quote / Re-Order</li> <li>Product Registration</li> <li>Return Request</li> <li>Warranty Engagement</li> <li>Support Ticket / Chat</li> </ul>	<ul> <li>Average Quote \$</li> <li>Average Order \$</li> <li>Average RMA \$</li> <li>Merchandising</li> <li>Accessory Purchase</li> <li>Portfolio Expansion</li> <li>Subscription Orders</li> <li>Substitutes</li> </ul>		<ul> <li>Reduce Phone Calls</li> <li>Auto Account Set-up</li> <li>Self-Service</li> <li>Assisted-Service</li> <li>Integrated Workflows inc. offline/online</li> <li>Eco-System Integration &amp; Ops</li> <li>Reduced RMA's</li> </ul>	



## Commerce Goals, Metrics, and Data-Driven Management

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## Consideration Of Digital Extension





## Digital Commerce Trends

- Marketplaces
- Omni-channel
- Subscriptions
- Al
- Tracking
- AR / VR / Meta

#### 2021 Gartner® Magic Quadrant™

- MARKETPLACES 10% increase in digital revenue
- OMNI-CHANNEL SUPPORT 15% will use digital commerce platforms inc. internal users (CSR / Sales)
- **SUBSCRIPTIONS** 20% of revenue growth
- SERVICES 10% of online revenue when attached value-add to physical products



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			Y TO MY BUSI YOUR PEERS				



## Digital Commerce Trends

- Marketplaces
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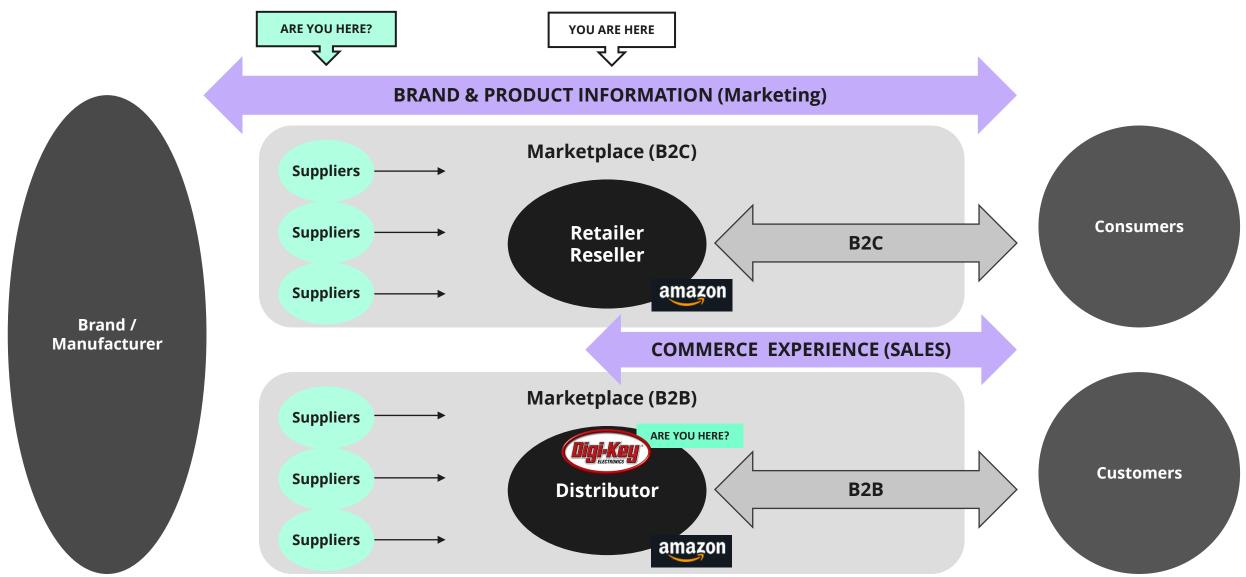
#### **Definition**

An online marketplace is a website or app that facilitates shopping from many different sources. The operator of the marketplace often does not own the inventory being sold and is often not responsible for fulfillment and delivery of those sales. The marketplace owner's focus is to present other companies' inventory to a user on their site and facilitate a transaction.

eBay is an ultimate example of an online marketplace, as they sell everything to everybody and yet own no products or inventory.

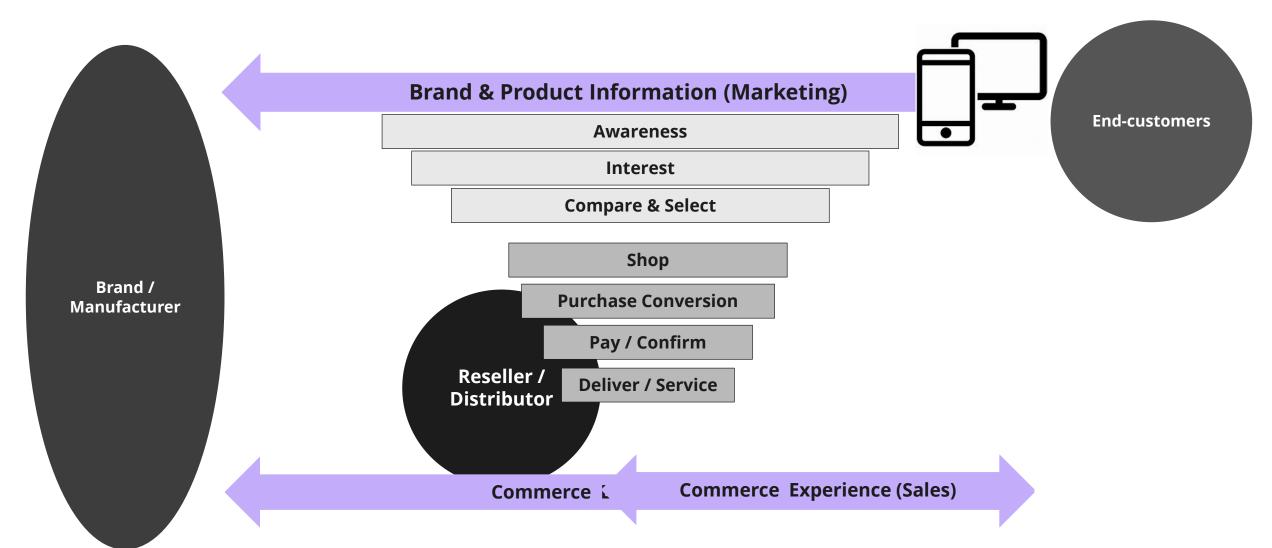
### **Overview: Traditional Marketplace**





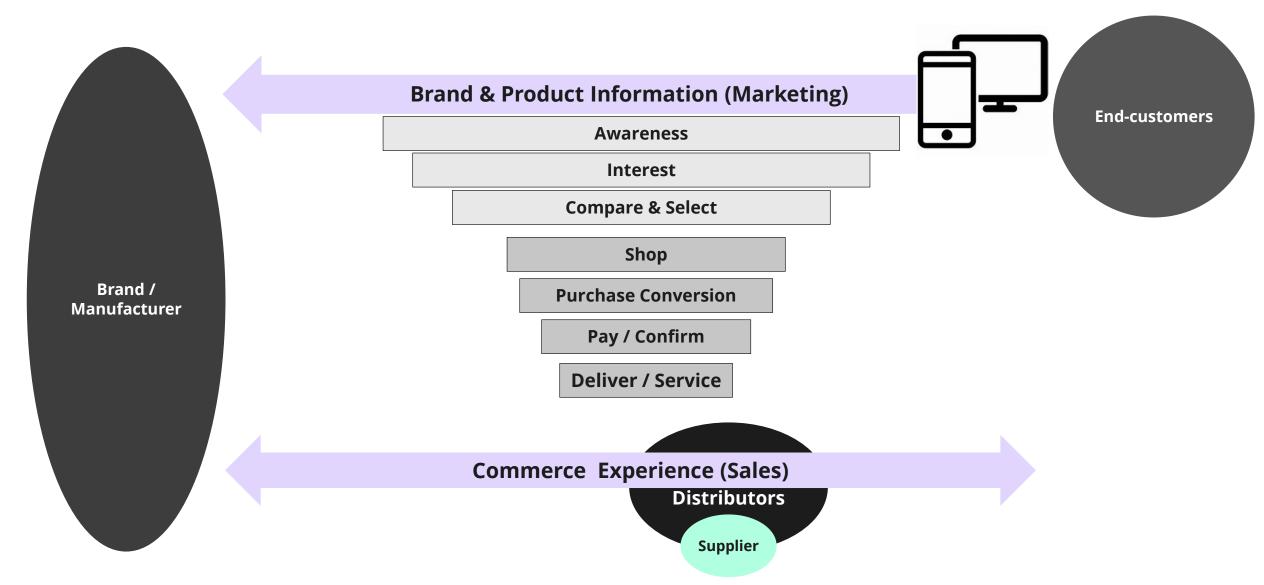
### Manufacturer 'Outside-in' Perspective



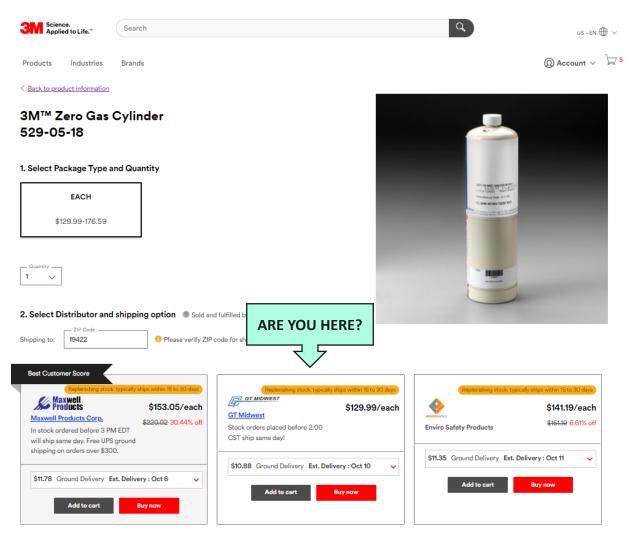


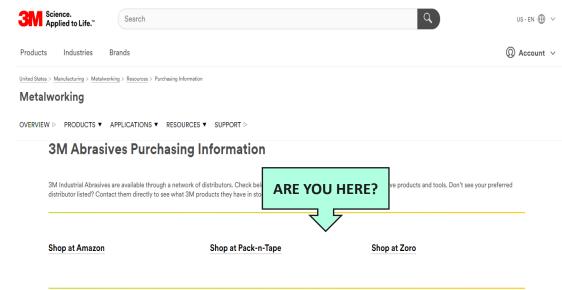
### 'Reverse Channel' Marketplace





## 'Reverse Channel' Marketplace







## Commerce Goals, Metrics, and Data-Driven Management

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SEGMENTS	DRIVERS	TARGET CTA's	QUANTIFY INCREASES	REVENUE	EFFICIENCY / GAINS	PROFITS		
MARKETPLACES (Example: Business Value)								
<ul> <li>New Users</li> <li>Existing Customers</li> <li>Existing Marketplaces</li> <li>Manufacturer Users</li> <li>Product DEV (Test)</li> <li>Suppliers (Partner)</li> </ul>	<ul> <li>Increase SEO Traffic by expanding Product Lines</li> <li>Expand Niche and related categories to attract new buyers</li> <li>Create Niche sites</li> <li>Limit risks on regional / global test markets</li> <li>New Users 'upstream' within Man'f sites</li> </ul>	<ul> <li>Increase number of Quote/Orders</li> <li>Position your products in front of more users / buyers</li> <li>Broaden offering to mitigate supply chain</li> <li>Inform Product DEV &amp; new categories</li> </ul>	Increase AOV of Quotes/Orders	• Increase	<ul> <li>Reduce inventory, holding costs</li> <li>Fulfilment cost</li> <li>Expand Supply Chain availability</li> </ul>	Incremental profit / lower costs to obtain		



- Marketplaces
- Omni-channel
- Subscriptions & Services
- 👃
- Tracking
- AR / VR / Meta

### **Definition**

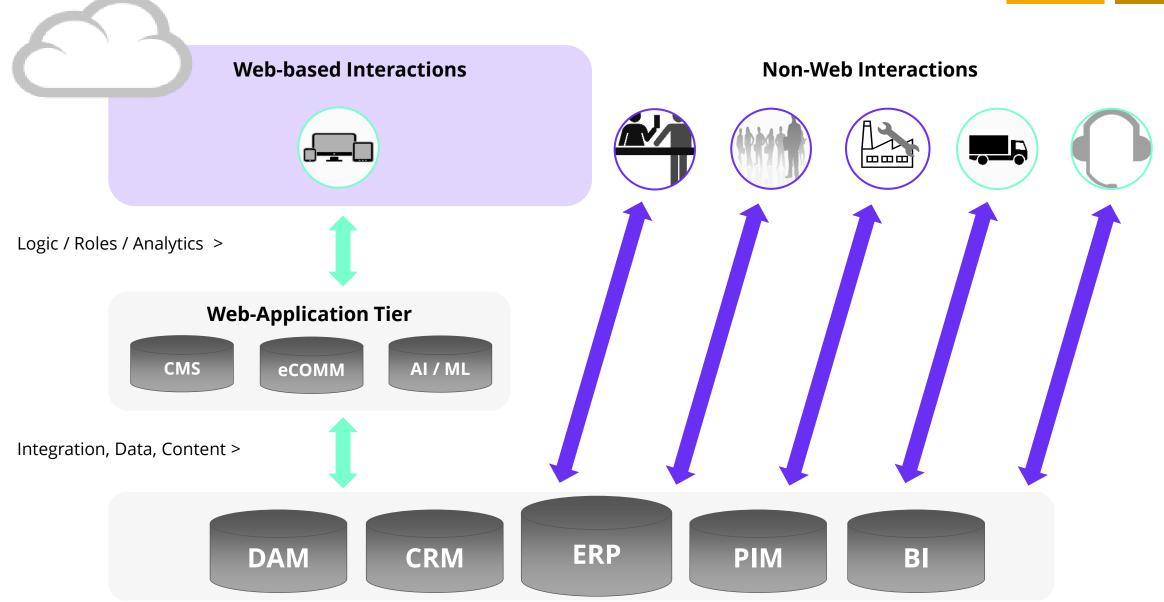
Omni-Channel is defined as seamless and effortless, high-quality customer experiences that occur within and between contact channels and touchpoints. Often, this suggests the integration of all physical channels (offline) and digital channels (online) to offer a unified experience among customers.

Examples of these channels that become synchronized in support of this type of customer experience include:

- Website interactions
- Mobile Applications
- Customer Services & Call Centers
- Sales and Customer Service
- POS Systems
- Marketing Departments
- Fulfillment and Support Centers

## **Omni-Channel Alignment**







- Marketplaces
- Omni-channel
- Subscriptions & Services
- 👃
- Tracking
- AR / VR / Meta

### **Definition**

### **Subscription**

- Standing / Recurring Orders
- Threshold Auto-Order / VMI
- Maintenance Deliveries (e.g., filters, consumables, etc.)
- Link to Product Registration
- Subscription Merchandising

#### **Services**

- Value-add enhancement to Products
- Planning / Supply Chain Services
- Design & Visualization Capabilities
- Ease of Quote/Order Support (e.g., Lists, BOM, Production Profile, etc.)
- Alerts, Notifications, Back in Stock



- Marketplaces
- Omni-channel
- Subscriptions & Services
- AI
- Tracking
- AR / VR / Meta

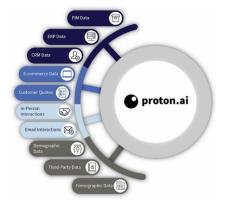
### **Definition**

Artificial intelligence (AI) refers to the simulation of human intelligence in machines that are programmed to think like humans and mimic their actions. The term may also be applied to any machine that exhibits traits associated with a human mind such as learning and problem-solving.

## **Complex Omni-Channel Analysis (AI)**

- Product Recommendations to Sales /
   CSR's ERP/CRM and All Channels
- Dynamic Digital Recommendations
- Inventory Velocity / Trending
- And more...





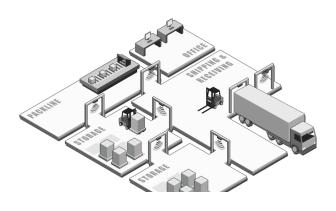


- Marketplaces
- Omni-channel
- Subscriptions & Services
- · A
- Tracking (GPS / RFID)
- AR / VR / Meta

#### Where's My Delivery (GPS)?



#### Where Is My Item (RFID)?



### What Is It (RFID)?



### What Happened To It (RFID)?







- Marketplaces
- Omni-channel
- Subscriptions & Services
- 👃
- Tracking
- AR / VR / Metaverse

### **Definition**

#### **Augmented Reality (AR)**

A technology that superimposes a computer-generated image on a user's view of the real world, thus providing a composite view.



https://youtu.be/BrZUEL3LJtU

#### **Virtual Reality (VR)**

Computer-generated simulation of a three-dimensional image or environment that can be interacted with in a seemingly real or physical way by a person using special electronic equipment... or presented through a digital screen experience.

https://www.marxentlabs.com/clients/

3DCloud

#### Metaverse

A virtual-reality space in which users can interact with a computer-generated environment and other users.







- Marketplaces
- Omni-channel
- Subscriptions & Services
- A
- Tracking
- AR / VR / Metaverse

# Microsoft HoloLens 2 For precise, efficient hands-free work

An ergonomic, untethered self-contained holographic device with enterprise-ready applications to increase user accuracy and output.





## **Takeaways**







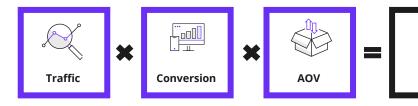




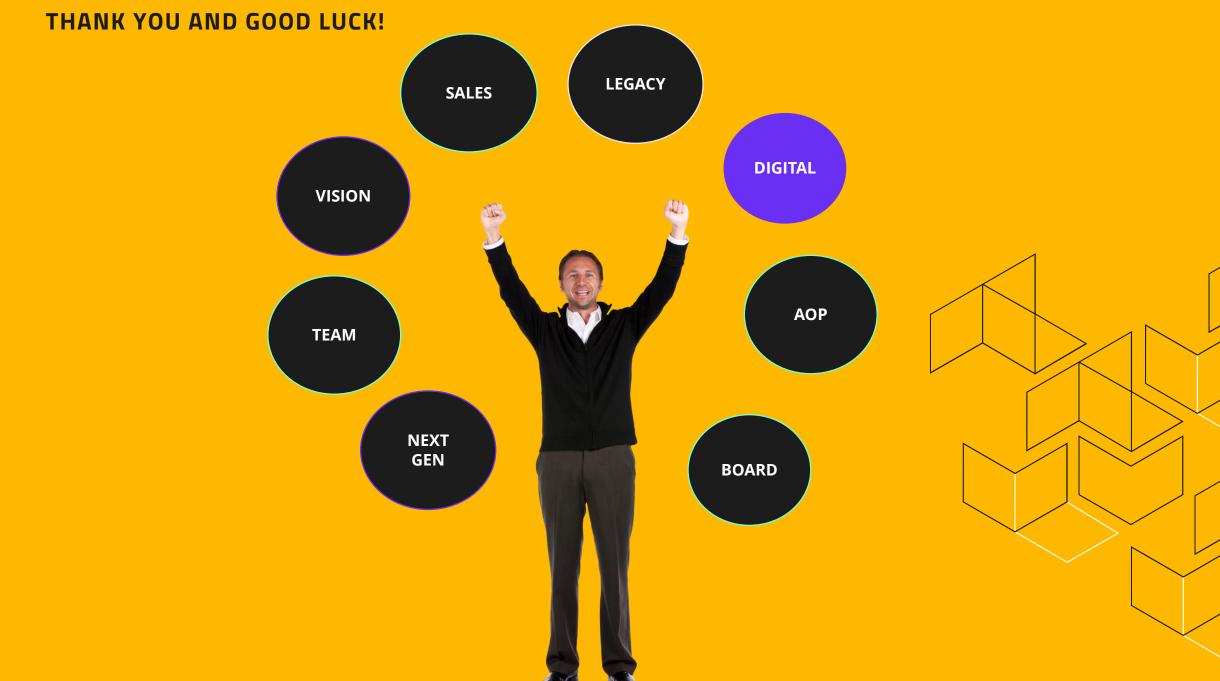
# How can today's CEO establish, validate and successfully implement their Digital Strategy Roadmap & Capabilities?

- 1) Develop a digital strategy aligned to your business strategy
- 2) Include all major stakeholders | Outside-In & Inside-Out (inc. Sales)
- 3) Prioritize omni-channel alignment holistic roadmap
- 4) Commerce metrics to validate expansion priorities
- 5) Instill a culture supporting this journey:
  - Data-driven decision-making & management
  - Continuous feedback & improvement
  - Change management & team development

#### **Revenue Growth**

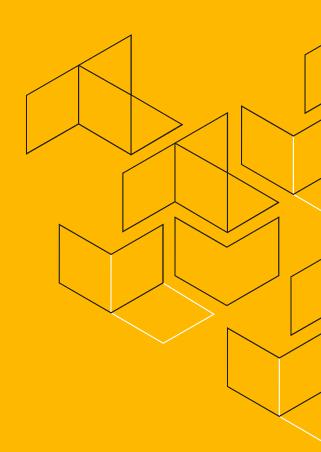








# **Appendix**



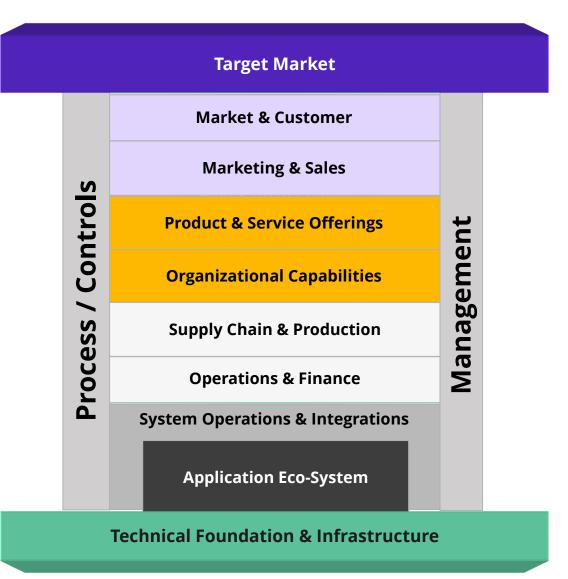
## 5) Commerce Goals, Metrics and Data-Driven Management



Profile	Traffic	Conversion	AOV	Revenue	Operating Cost	Profitability
Goals	s   Funnels   Analytics	Data-Driven Decision Making	AB & Variant Testin	ng   Continuous Improvemen	t   Closed-Loop Manager	nent
What are your Goals?						
Strategies & Tactics to Achieve them?						
How are KPI's Measured?						
	Data-Driven	understanding of I	how your Cu	stomers / Users a	are Engaging	
Deliberate Customer / Internal / Supplier Engagement & Feedback						



- Management
  - Business Goals / Results / Growth
  - Inform Investment
- Market & Customer
  - Marketing & Sales
  - Product & Services Offerings
- Organization
  - Capabilities & Capacity
  - Operations, Process & Finance
- Technology & Infrastructure
  - Competitive Asset v. Liability
  - Long-range planning / alignment





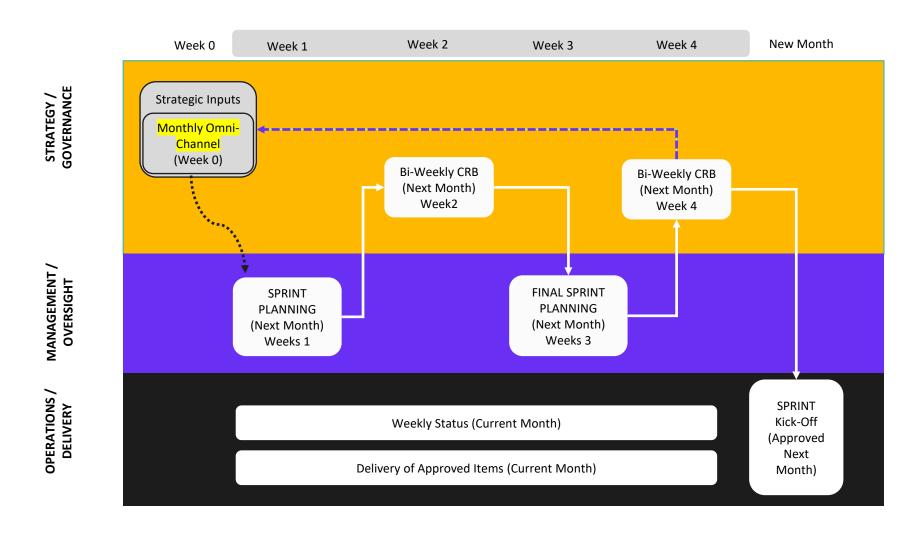
## **Digital Strategy Development: WHY?**

Paradigm shift on the role of Digital in recent years

#### Then Now **Channel Conflict** Preferred Channel Shift **Customers** Discreet Digital Channel **Scope of Impact** Business Experience ~ Digitally Enhanced Threatened by Digital Role **Employees** Need to be Digitally Enabled & Aligned Portal will seek it's own level Full Digital Culture ~ Organization & Process **Company Culture** Nice to Have / Tech Solution **Strategic Value** Imperative / Significant Business System Minimize Expense **Investment Alignment** Strategic Asset / Capital Investment Plan



## Digital Project Governance





## Manage Your B2B Program: Governance

	Marketing	eCommerce	Technology	Ops / Finance	Management		
Governance	<ul> <li>Senior Management / Executive-Level / Board Review</li> <li>Multi-Year Capital Plan Oversight ~ Escalation, Issues, Risks~ Organizational Change / Strategy Align</li> <li>Cadence ~ Monthly / Quarterly</li> </ul>						
Program	<ul> <li>Key Stakeholders and Department Heads</li> <li>Roll-up Oversight of multiple and related projects ~ Escalation, Issues, Risks, Change Management and Business Performance</li> <li>Cadence ~ Bi-Weekly / Monthly</li> </ul>						
1							
Project	<ul> <li>Project Requirements, Design and Delivery Team(s) – Project Sponsors</li> <li>Project Status and Project Management (Scope, Budget and Timeline) ~ Escalation, Issues and Risks</li> <li>Cadence ~ Weekly / Bi-Weekly</li> </ul>						